

CONTRACT**FULL NAME:** _____**RESIDENCE:** _____

We wish to engage your services in connection with an activity which has been discussed with you in detail. The relationship created under this contract is a confidential one which is subject to the following conditions:

1. For the duration of this contract your services will be reserved exclusively for our activities, and you will make yourself available for these activities at such times and places as we may direct.
2. You will carry out such instructions as we may from time to time impart to you. Normally, you will receive instructions through your immediate superior, who is also your normal channel for communication with us. You will be kept fully informed as to who this will be.
3. For these services you will be paid monthly for the duration of this contract in accordance with the following scale:

General Duty Status	\$ 775.00
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Operational Duty Status	1,500.00
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Your duty status at any time will be determined by us in accordance with the circumstances. Payment will be made monthly as follows:

- a. \$ _____ in cash (or equivalent in local currency)
- b. \$ _____ to your allottee as designated by you in writing.

4. In addition, the amount of \$1,000 without interest, will accrue to your credit for each month of satisfactory service in an operational duty status overseas, to be paid upon completion of your

services under this contract, provided your services are not terminated for cause. Fractional portions of a month will be pro-rated on the basis of a 30-day month.

5. Payments of amount specified in paragraph 3 above will normally be made on or about the first day of the month succeeding the month in which earned.

a. Federal Income Tax will be withheld by us from your compensation.

b. You will file annual tax returns in the manner agreed.

6. In addition to the compensation stated in paragraph 3 above, you will be provided:

a. Quarters and meals during the entire period of your service, except while on leave or while in general duty status in the continental United States.

b. Transportation, including authorized travel expenses, to and from areas of our activities; and

c. Upon expiration or termination of this agreement, transportation to point of hire or such other point as may be mutually agreed.

d. Thirty (30) calendar days annually, accruing at the rate of 2 1/2 days per month. No more than 60 days leave may be accumulated. While on leave, you will continue to accrue leave and will be paid in accordance with your status immediately prior to commencement of leave. When leave accrued in one duty status is exhausted, additional leave taken will be charged against and paid at the rate of leave accrued in the other duty status. Unused leave standing to your credit at time of expiration or termination of this contract will be paid for at the rate of earnings at the time of accrual, i.e., leave earned while in an operational duty status will be paid at the operational duty status rate of pay

and leave earned in a general duty status will be paid at that rate.

e. Transportation to and from such leave areas as we may approve.

f. Payment of medical costs for injuries and/or illnesses incurred in line of duty.

g. In the event of sickness or injury to yourself not covered under Section 6f, you will be provided with the following:

(1) For minor injuries and sickness not requiring hospitalization, you will receive the office services of a doctor, selected by us, free of charge, and necessary transportation in connection therewith.

(2) The cost of hospitalization, or other specialized medical care for sickness or injury not due to your own misconduct, and necessary transportation in connection therewith.

h. Compensation for disability, injury or death, to the extent provided by any applicable laws or regulations.

i. In the event you are determined to be missing in service, benefits will be paid in accordance with our regulations on this subject. For purposes of computing benefits due you under this paragraph "i", you will be considered in an operational duty status (including any bonus) for the first year you are missing in service, and in general duty status thereafter.

7. You hereby agree to make no claim for any compensation, benefit or service, other than those provided in this contract.

8. The duration of this contract will be 2 years from the effective date hereof, except that it may be terminated by us at any time for cause. In addition, you may apply for reinstatement in your previous employment at any time when approved by us, but only at such time. In such event, this contract shall terminate as of the date of your reinstatement. This contract may also be terminated at any time by mutual

agreement, in which case all benefits accrued to date of termination will be paid you.

9. The effective date of this agreement is _____.

10. You hereby agree never to disclose either the fact of this relationship or any information which you may acquire as a result thereof to any person, except as we may authorize in writing.

11. Your signature hereon will constitute acceptance of the terms of this agreement.

SIGNED _____

ACCEPTED: _____

WITNESS: _____

APPROVED: _____